



SASUOG

South African Society for Ultrasound in Obstetrics and Gynaecology

Guidelines for Funding of Outreach Activities

Objective

The overall objective of funding by SASUOG is to enhance and promote key aspects of the Society's philosophy and principles in assisting and encouraging the teaching of ultrasound in obstetrics and gynaecology, both nationally and internationally.

The activities funded fully or partly by SASUOG should aim to improve the quality of care in obstetric and gynaecological ultrasound by means of teaching, organizing workshops, providing teaching material and the necessary infrastructure to achieve this.

The funding amounts are limited and should be targeted at specific activities pertaining to the promotion of high quality ultrasound services in obstetrics and gynaecology as stipulated above and in conditions where such teaching is unlikely to occur without external financial support.

SASUOG encourages engagement of alternative sources of support, including government at a provincial and national level, the private sector, NGOs and other interested parties, for the provision of additional financial, technical, technological and logistical assistance.

Application process

The convener of such activity that warrants consideration for funding by SASUOG must apply in writing to the Treasurer of SASUOG with all relevant documentation.

Applications for funding of retrospective activities will not be accepted.

Eligibility

The applicant must be a member of SASUOG, and must be a recognized authority by peer review in the teaching and promotion of ultrasound in obstetrics or gynaecology.

Documentation

1. The type of activity must be explained in detail and include a detailed program of the activity and description of the target audience (breakdown of the anticipated number of trainees and their professional background).
2. Its relevance to the promotion of ultrasound in obstetrics and gynaecology must be explained (anticipated outcome of the activity).
3. A detailed budget must be provided:
 - a. In general, SASUOG will only fund real cost incurred to provide the educational activity e.g. venue hire, transport of trainers etc.
 - b. Delegates in private practice will be expected to contribute a market related fee towards the cost of the activity.
 - c. Delegates from the public sector, esp. in rural areas, will not be expected to contribute a fee for the training, but may generally be expected to carry the cost for their food and accommodation.
 - d. SASUOG council members will not be able to claim an honorarium for the activity.
 - e. Trainers from the public sector who have obtained special leave for this activity will not be able to claim an honorarium.
 - f. Other trainers can receive a modest honorarium if the training activity takes place in their personal time.

Process

The application will be considered by a designated sub-committee appointed by the executive council of SASUOG. Whenever feasible, this sub-committee will consist of the three SASUOG office-bearers.

The applicant may need to provide further information if requested.

A decision regarding approval or rejection of funding will be taken by the designated sub-committee and the applicant will be informed in writing about the decision.

This decision will be discussed at the next SASUOG council meeting.

The payable amount may only cover part of the total amount requested.

Payment will only be made after receipt of official invoices for all expenses claimed for by the applicant, as verified by the SASUOG treasurer, as well as a written feedback report of the activities.

The feedback report will be discussed at the next SASUOG council meeting.

General

SASUOG's financial support must be acknowledged during the teaching activity.

The society reserves the right to reverse any decision for funding if any of the requirements required for approval of funding have not been met.

Signed:

Date:.....

Prof L Geerts, President: SASUOG